



VILLAGE OF DENMARK
100 N WALL STREET
DENMARK, WI 54208

VILLAGE PERMIT #: _____

PERMIT APPLICATION

Construct / Operate / Maintain Utilities Within Municipal Right-of-Way

APPLICANT / COMPANY INFORMATION

Owner Name:	<input type="text"/>	Contact Person:	<input type="text"/>
Current Address:	<input type="text"/>		
City:	<input type="text"/>	State:	<input type="text"/>
		Zip Code:	<input type="text"/>
24/7 Contact Phone:	<input type="text"/>	Fax:	<input type="text"/>
E-Mail:	<input type="text"/>		

Plans Submitted:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Plans Prepared By:	<input type="text"/>
Construction Warranty Form Enclosed:	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Erosion Control Measures Planned:	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
All effected parties been notified of the planned construction work including home/business owners:	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Policy of insurance against liability to 3rd parties on file with the Village of Denmark:	<input type="checkbox"/> Yes	<input type="checkbox"/> No		

CONTRACTOR INFORMATION

Contractor Name:	<input type="text"/>	Contact Person:	<input type="text"/>
Current Address:	<input type="text"/>		
City:	<input type="text"/>	State:	<input type="text"/>
		Zip Code:	<input type="text"/>
24/7 Contact Phone:	<input type="text"/>	Fax:	<input type="text"/>
E-Mail:	<input type="text"/>		

LOCATION INFORMATION - PLEASE INCLUDE COMPLETE DESCRIPTION OF WORK AREA

Street Address:	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>

UTILITY TYPE - DESCRIPTION OF PROPOSED WORK - Check all that apply				
<input type="checkbox"/> Water	<input type="checkbox"/> Sanitary Sewer	<input type="checkbox"/> Storm Sewer	<input type="checkbox"/> Service	<input type="checkbox"/> Conduit
<input type="checkbox"/> Electric	<input type="checkbox"/> Transmission	<input type="checkbox"/> Distribution	<input type="checkbox"/> Pedestals	<input type="checkbox"/> Jct Box/Vault
<input type="checkbox"/> Fiber	<input type="checkbox"/> Communication	<input type="checkbox"/> Gas/Petroleum	<input type="checkbox"/> Utility Pole	<input type="checkbox"/> Anchor
<input type="checkbox"/> Curb Cut/Drive	<input type="checkbox"/> Other _____			
ORIENTATION - Check all that apply				
<input type="checkbox"/> Village ROW	<input type="checkbox"/> County ROW	<input type="checkbox"/> State ROW	<input type="checkbox"/> Utility Easement	
<input type="checkbox"/> Underground	<input type="checkbox"/> Overhead	<input type="checkbox"/> Crossing Road	<input type="checkbox"/> Parallel to Centerline	
TYPE OF CONSTRUCTION - Check all that apply				
<input type="checkbox"/> Potholing	<input type="checkbox"/> Trench/OpenCut	<input type="checkbox"/> Plow/Knife	<input type="checkbox"/> Bore/Drill	<input type="checkbox"/> Televising
Work or Job #: _____ Facility Size/Capacity: _____ Depth of Bury: _____				
POTENTIAL CONFLICTS WITH VILLAGE PROPERTY (To be completed by Village unless known)				
<input type="checkbox"/> Village Water Main/Lateral	<input type="checkbox"/> Village Sewer/Lateral	<input type="checkbox"/> Village Storm Sewer/Lateral		
<input type="checkbox"/> Village Owned Electrical	<input type="checkbox"/> Village Owned Fiber Optic	<input type="checkbox"/> Village Owned Street Trees		
PERMIT APPLICATION				
Construct / Operate / Maintain Utilities Within Municipal Right-of-Way				
PERMIT APPLICATION FEE PART (I) CHECK SINGLE BOX		PERMIT APPLICATION FEE PART (II) CHECK SINGLE BOX		
County or DOT ROW Permit Applied For (Please provide the Village with a copy)	<input type="checkbox"/> NO FEE	**Work Performed Fee Waived if project is done in conjunction with a Village construction project <input type="checkbox"/> WAIVED		
Village Property Owner (or Designee) performing emergency repairs conducted within Village ROW	<input type="checkbox"/> \$50.00	Village property owner performing emergency repairs conducted within Village right-of-way <input type="checkbox"/> NO FEE		
Individual or Duplex Service Line Only	<input type="checkbox"/> \$50.00	Work performed within a Designated Utility Easement Only (Proof Required and Provided) <input type="checkbox"/> NO FEE		
Small Utility Project Permit (Less than 500')	<input type="checkbox"/> \$75.00	Work performed within a Designated Utility Easement Only (No Proof Provided) <input type="checkbox"/> \$50.00		
Minor Utility Project Permit (Less than 1,000')	<input type="checkbox"/> \$100.00	Boring/Excavation within street right-of-way with no crossing or conflicts with Village utilities <input type="checkbox"/> \$100.00		
Medium Utility Project Permit (less than 3,000')	<input type="checkbox"/> \$150.00	Boring/Excavation/Potholing within street right-of-way crossing or conflicting with Village utilities <input type="checkbox"/> \$250.00		
Large Utility Project Permit (less than 5,000')	<input type="checkbox"/> \$200.00	Boring/Excavation/Potholing within street right-of-way crossing or conflicting with Village utilities & street trees <input type="checkbox"/> \$375.00		
Very Large Utility Project Permit (>5,000')	<input type="checkbox"/> \$250.00	Road/Street - Boring/Open-cut excavation within impervious areas (including potholing) <input type="checkbox"/> \$750.00		
FEE CALCULATION				
PART (I) PERMIT FEE APPLICATION FEE		**Work must be completed prior to curb & gutter placement & final pavement placement. <input type="checkbox"/> Fee Enclosed		
PART (II) WORK PERFORMED FEE				
ESTIMATED ENGINEERING COSTS				
TOTAL UTILITY PROJECT PERMIT FEE	\$ _____			
		Receipt # _____		

ALL OTHER INFORMATION

Estimated Starting Date: _____ Estimated Completion Date: _____

The applicant has received and agrees that the permitted work shall comply with all permit provisions and conditions of the Utility Accommodation Policy in effect at the time of this application, and with any special provisions listed below or attached hereto, and any plans, details, or notes attached hereto and made a part thereof. By signing, the applicant hereby accepts responsibility for the project.

Signature of Owner: _____ Date: _____

Signature of Contractor: _____ Date: _____

Signature of Municipal Representative: _____ Date: _____

Title of Municipal Representative: _____ Telephone #: _____

VILLAGE COMMENTS AND SPECIAL PROVISIONS

Submit completed application to:
E-mail to: erika@vi.denmark.wi.gov
or FAX to: (920) 863-6030
or Mail to: Village of Denmark
P O Box 310
Denmark, WI 54208